



COUNTY OF LOS ANGELES
invites applications for the position of:

APPLICATION DEVELOPER I

SALARY: \$5,412.46 - \$6,723.56 Monthly
\$64,949.52 - \$80,682.72 Annually

OPENING DATE: 11/30/15

CLOSING DATE: Continuous

POSITION/PROGRAM INFORMATION:



FILING START DATE: 12/01/2015 AT 7:00 a.m. This examination will remain open until the needs of the department are met and is subject to closure without prior notice.

EXAM NUMBER: W2520L

REBULLETIN INFORMATION: This announcement is a rebulletin to reopen the exam, revise the application information and salary. This announcement supersedes the previous bulletin posted on August 28, 2013. Persons who have already applied within the last twelve (12) months need not reapply, but may submit additional information by the last day of filing. The information must include the correct examination title and number.

TYPE OF RECRUITMENT: Open Competitive Job Opportunity

CLASSIFICATION STANDARDS:

Incumbents in this sub-journey position analyze, develop and test program logic for a complete small system or a component or module of a larger system and perform application development and maintenance for a variety of applications. Incumbents must possess an understanding of basic information technology concepts. They code, test, and debug simple to moderately complex programs in one or more languages, working from program specifications and applying basic structured program design concepts. These positions require a fundamental understanding of requirements analysis and document findings using industry standard methodologies and/or analysis tool. The Application Developer Series is distinguished from the Information Systems Analyst Series in that Application Developers perform programming duties and are required to have programming knowledge and experience.

ESSENTIAL JOB FUNCTIONS:

Using established procedures, codes, tests and debugs application programs to create new business applications and interfaces, or modify existing business applications according to program specifications.

Assists in the analysis of user requirements and development of program specifications.

Performs unit, modular and integration testing for application development/modification, using established procedures.

Prepares technical documents, user manuals, and help files.

Assists in the identification, analysis, recording, tracking, and resolution of application problems.

Writes and executes programs to extract, transform, and load data for simple system conversions.

Assists in eliciting and documenting business requirements.

Assists in developing functional specifications.

Research application development standards.

Install application software.

REQUIREMENTS:

SELECTION REQUIREMENTS:

Graduation from an accredited college* or university with a Bachelor's degree in Computer Science, Information Systems, Geographical Information Systems, or a closely related field.

LICENSE:

A valid California Class C Driver License or the ability to utilize an alternative method of transportation when needed to carry out job-related essential functions.

PHYSICAL CLASS: II - Light physical effort, which may include occasional light lifting to a 10-pound limit, and some bending, stooping or squatting. Considerable walking may be involved.

DESIRABLE QUALIFICATIONS:

Paid or unpaid experience with responsibilities in the field of Information Technology specifically related to computer programming using .NET, JAVA ColdFusion, COBOL, GIS or operating systems administration, or database administration, or security administration.

Successful completion of coursework in Microsoft .NET, JAVA, ColdFusion, or COBOL, GIS, or operating systems administration, or database administration, or security administration from a four year accredited college or university.

Demonstrated leadership experience.

Ability to follow technical instruction with a high degree of accuracy and attention to detail.

Ability to work independently and in a team environment.

ADDITIONAL INFORMATION:

EXAMINATION CONTENT:

The examination consists of a qualifying evaluation of education and experience. For the Qualifying Rating from Records, each applicant's qualifications will be evaluated on the basis of the information provided on their online Los Angeles County Application and Supplemental Questionnaire submitted at the time of filing. The candidates with the highest qualifications, as determined by the screening process, will be invited to an interview, which will be weighted 100%. The interview will be designed to assess knowledge, education, experience, personal fitness, and general ability to perform the duties of the position.

ELIGIBILITY INFORMATION:

The names of candidates receiving a passing grade in the examination will be placed on the Eligible Register in the order of their score group for a period of six (6) months following the date of promulgation. Passing this examination and being placed on the Eligible Register do not guarantee an offer of employment.

Applications will be processed on an as received basis and promulgated to the eligible register accordingly.

NO PERSON MAY COMPETE FOR THIS EXAMINATION MORE THEN ONCE EVERY SIX (6) MONTHS.

SPECIAL INFORMATION:

A thorough background investigation (including fingerprint search and reference verification) will be required of candidates. Candidates who are found to be unsuitable for employment as an Application Developer I will be removed from the certification list pursuant to Civil Service Rule 6.04.

DISQUALIFYING FACTORS INCLUDE, BUT ARE NOT LIMITED TO:

- Felony convictions.
- Certain job-related misdemeanor convictions.
- Certain serious traffic convictions or patterns of traffic violations (e.g. 4 or more moving

violations within the past 2 years, failure to appear, at-fault accidents and driving under the influence).

- Illegal use of certain controlled substances.
- Poor employment history.

VACANCY INFORMATION:

The resulting Eligible Register for this examination will be used to fill vacancies in the Internal Services Department, Information Technology Service, located at 9150 East Imperial Highway, Downey, CA. 90242.

SHIFT: Any Shift - Appointees may be required to work any shift, including evenings, nights, weekends and holidays. Also, appointees may be required to work overtime.

APPLICATION AND FILING INFORMATION:

Applications must be filed online only. Applications submitted by U.S. Mail, Fax, or in person will not be accepted. Apply online by clicking on the "Apply" tab for this posting. You can also track the status of your application using this web site. If you are unable to access the website, you may enter the following link to access your profile:

<https://www.governmentjobs.com/career/lacounty>

We must receive your application and additional documents, if any, by 5:30 pm, PST, on the last day of filing. If you are unable to attach the required documents you may fax or email the exam analyst within 15 calendar days of filing. Please include the exam number and the exam title.

Provide any relevant job experience and training in the spaces provided so we can evaluate your qualifications for the job. For each field, give the name and address of your employer, your title, beginning and ending dates, number of hours worked per week, description of work performed, and salary earned.

All information is subject to verification. We may reject your application at any time during the examination and hiring process, including after appointment has been made. Falsification of any information may result in disqualification or rescission of appointment.

Direct copies of class specifications and selection requirements as your description of duties will not be sufficient to meet requirements.

SOCIAL SECURITY NUMBER: All applications must enter a valid social security number at the time of filing. Entering anything other than a valid social security number (i.e. 000-00-0000, 111-11-1111, etc.) will result in an automatic rejection of your application.

COMPUTER AND INTERNET ACCESS AT PUBLIC LIBRARIES: For candidates who may not have regular access to a computer or the internet, applications can be completed on computers at public libraries throughout Los Angeles County.

NO SHARING OF USER ID AND PASSWORD: All applicants must file their application online using their own user ID and password. Using a family member's or friend's user ID and password may erase a candidate's original application record.

ADA Coordinator Phone: (323) 267-2432
Teletype Phone: (800) 899-4099
Alternate Teletype Phone: (800) 897-0077
California Relay Services Phone: (800) 735-2922

Department Contact Name: Hugo Vasquez
Department Contact Phone: (323) 881-4698
Department Fax: (323) 780-9006
Department Contact Email: hvasquez@isd.lacounty.gov

**COUNTY OF LOS ANGELES
Employment Information**

Any language contained in the job posting supersedes any language contained below.

Your Responsibilities:

1. Completing Your Application:

a. Before submission of the application, it is your responsibility to ensure that all information provided is correct and complete on the application. Incomplete applications cannot be accepted.
b. Please list separately the PAYROLL TITLE for each job. Do not

Social Security Act of 2004: Section 419 (c) of Public Law 108-203, the Social Security Protection Act of 2004, requires State and local government employers to disclose the effect of the Windfall Elimination Provision and the Government Pension Offset Provision to employees hired on or after January 1, 2005, in jobs not covered by Social Security. The County of Los Angeles does not participate in the Social

group your experience. Specify the beginning and ending dates for each job. If you are a County employee and have been promoted, do NOT list all of your time with the County under your present payroll title.

c. Your Social Security Number must be included for record control purposes. Federal law requires that all employed persons have a Social Security Number.

d. To receive APPROPRIATE CREDIT, include a copy of your diploma, transcript, certificate, or license as directed on the job posting.

2. Minimum or Selection Requirements are listed in the job posting.

a. YOUR APPLICATION WILL BE ACCEPTED ONLY IF IT CLEARLY SHOWS YOU MEET THESE REQUIREMENTS. The information you give will determine your eligibility and is subject to verification at any time.

b. You must be at least 16 years of age at the time of appointment unless other age limits are stated on the job posting. The Federal Age Discrimination in Employment Act (ADEA) of 1967, as amended, prohibits discrimination on the basis of age for any individual over age 40.

c. Your experience may be paid or unpaid unless the job posting states otherwise. Experience is evaluated on the basis of a verifiable 40-hour week.

3. Application Deadline:

a. All job applications must be completed and submitted by the last day of the filing period and closing time indicated on the job posting. Job postings with an open continuous filing period are subject to closure without prior notice. It is to your advantage to file your application early and not wait until the last allowable date and time as you will not be able to apply once the filing period has closed.

b. Applications for positions designated "Apply in Person" must be filed in person at the address provided on the job posting.

4. Change of Name or Address:

To change personal information such as your name or address, log into your profile and make the necessary change. This can be done at any time.

5. Promotional Examinations:

a. Some of your experience may have been in a position in which such work is not typically performed. If such experience is permitted as indicated on the job posting, a signed Verification of Experience Letter (VOEL) signed by your department's Human Resources Office must be attached to your application unless otherwise stated on the job posting.

b. If indicated on the job posting, permanent employees who have COMPLETED THEIR INITIAL PROBATIONARY PERIOD AND HOLD A QUALIFYING PAYROLL TITLE may file for promotional examinations if they are within six months of meeting the experience requirements by the last day of filing or at the time of filing for open continuous exams.

6. Equal Employment Opportunity/Non-Discrimination Policy:

a. It is the policy of the County of Los Angeles to provide equal employment opportunity for all qualified persons, regardless of race, color, religion, sex, national origin, age, sexual orientation or disability.

b. If you require material in an ALTERNATE FORMAT or are an individual requesting REASONABLE ACCOMMODATION(S) in the examination process for a physical or mental disability, please CONTACT THE AMERICANS WITH DISABILITIES ACT (ADA) COORDINATOR LISTED ON THE JOB POSTING. The provision of reasonable accommodation may be subject to verification of disability as allowable with State and Federal law. All disability-related information will remain confidential.

Disclaimer: The County of Los Angeles is not responsible or in any way liable for any computer hardware or software malfunction which may affect the employment application or the application selection process.

You assume all responsibility and risk for the use of this system and the Internet generally. This system and the information provided on it are provided on an "as is" and "as available" basis without warranties of any kind, either express or implied. No advice or information given by the County of Los Angeles or its respective employees shall modify the foregoing or create any warranty.

The County of Los Angeles expressly disclaims any warranty that the information on this system or on the Internet generally will be uninterrupted or error free or that any information, software or other material accessible from the system is free of viruses or other harmful components. You shall have no recourse against the

Security System. All newly hired County of Los Angeles employees must sign a statement (Form SSA-1945) prior to the start of employment indicating that they are aware of a possible reduction in their future Social Security benefit entitlement. For more information on Social Security and about each provision, you may visit the website www.socialsecurity.gov, or call toll free 1-800-772-1213. Persons who are deaf or hard of hearing may call the TTY number 1-800-325-0778 or contact a local Social Security office.

Record of Convictions: As part of the selection process you may be required to complete and submit a Candidate Conviction History Questionnaire (CCHQ). PLEASE DO NOT SUBMIT THE CCHQ WITH YOUR APPLICATION, unless instructed to do so. A full disclosure of all convictions is required, when requested. Failure to disclose convictions will result in disqualification. Not all convictions constitute an automatic bar to employment. Factors such as your age at the time of the offense(s), and the recency of offense(s) will be taken into account, as well as the relationship between the offense(s) and the job(s) for which you apply. However, any applicant for County employment who has been convicted of workers' compensation fraud is automatically barred from employment with the County of Los Angeles (County Code Section 5.12.110). ANY CONVICTIONS OR COURT RECORDS WHICH ARE EXEMPTED BY A VALID COURT ORDER DO NOT HAVE TO BE INCLUDED.

For more information regarding convictions that are not subject to disclosure, please refer to the CCHQ from the link below:
http://file.lacounty.gov/dhr/CCHQ_2014.pdf

Americans with Disabilities Act of 1990: All positions are open to qualified men and women. Pursuant to the Americans with Disabilities Act of 1990, persons with disabilities who believe they need reasonable accommodation, or help in order to apply for a position, may contact the ADA/Personnel Services for Disabled Persons Coordinator. Hearing impaired applicants with telephone teletype equipment may leave messages by calling the teletype phone number on the job posting. The County will attempt to meet reasonable accommodation requests whenever possible.

Veteran's Credit: In all open competitive examinations, a veteran's credit of 10 percent of the total credits specified for such examinations will be added to the final passing grade of an honorably discharged veteran who served in the Armed Forces of the United States under any of the following conditions: During a declared war; -or- During the period April 28, 1952 through July 1, 1955; -or- For more than 180 consecutive days, other than for training, any part of which occurred after January 31, 1955, and before October 15, 1976; -or- During the Gulf War from August 2, 1990 through January 2, 1992; -or- For more than 180 consecutive days, other than for training, any part of which occurred during the period beginning September 11, 2001, and ending on August 31, 2010 the last day of Operation Iraqi Freedom; -or- In a campaign or expedition for which a campaign medal or expeditionary medal has been authorized and awarded. Any Armed Forces Expeditionary medal or campaign badge, including El Salvador, Lebanon, Grenada, Panama, Southwest Asia, Somalia, and Haiti qualifies for credit.

A campaign medal holder or Gulf War veteran who originally enlisted after September 7, 1980 (or began active duty on or after October 14, 1982, and has not previously completed 24 months of continuous active duty) must have served continuously for 24 months or the full period called or ordered to active duty.

This also applies to the spouse of such person who, while engaged in such service was wounded, disabled or crippled and thereby permanently prevented from engaging in any remunerative occupation, and also to the widow or widower of any such person who died or was killed while in such service. A DD214, Certificate of Discharge or Separation from Active Duty, or other official documents issued by the branch of service are required as verification of eligibility for Veterans preference. Applicants must submit the documentation for each open competitive exam to qualify for veteran's credit.

Employment Eligibility Information: Final appointment is contingent upon verification of U.S. citizenship or the right to work in the United States. Immigration law provides that all persons hired after November 6, 1986, are required to present original documents to the County, within three (3) business days of hiring, which show satisfactory proof of: 1) identity and 2) U.S. employment eligibility.

Los Angeles County Child Support Compliance Program: In an effort to improve compliance with court-ordered child, family and spousal support obligations, certain employment and identification information (i.e., name, address, Social Security number and date of hire) is regularly reported to the State Directory of New Hires which may assist in locating persons who owe these obligations. Family Code Section 17512 permits under certain circumstances for additional employment and identifying information to be requested. Applicants will not be disqualified from employment based on this information.

County of Los Angeles as the system provider for any alleged or actual infringement of any proprietary rights a user may have in anything posted or retrieved on our system.

The County of Los Angeles shall not be liable for any direct, indirect, punitive, incidental, special or consequential damages arising out of or in any way connected with the use of this system or with the delay or inability to use it (or any linked sites), or for any information obtained through this system, or otherwise arising out of the use of this system, the Internet generally or on any other basis.

NOTE: Your application is submitted using Secure Encryption to ensure the privacy of all information you transmit over the Internet.

By accepting the Use Disclaimer set forth here, you agree to all of the above terms and further agree to use this Online Job Employment Application System only for the submission of bona fide employment applications to the County of Los Angeles. Any other use of this Online Job Employment Application System, including without limitation any copying, downloading, translation, decompiling, or reverse engineering of the system, data, or related software, shall be a violation of the Use Disclaimer.

Benefit Information: Depending on the position, the successful candidate will enroll in a contributory defined benefit pension plan if the candidate is a "new member" of the County's defined benefit plan (LACERA) on or after January 1, 2013 (first employed by the County on or after December 1, 2012) – unless she or he established reciprocity with another public retirement system in which she or he was a member before January 1, 2013. It should be noted that County employees do not pay into Social Security, but do pay the Medical Hospital Insurance Tax portion of Social Security at a rate of 1.45%. The Los Angeles County Employees Retirement Association (LACERA) has reciprocal agreements with several public retirement systems in California.

The California Fair Employment and Housing Act (Part 2.8 commencing with Section 12900 of Division 3 of Title 2 of the Government Code) and the Regulations of the Fair Employment and Housing Commission (California Code of Regulations, Title 2, Division 4, Sections 7285.0 through 8504) prohibits employment discrimination based on race or color; religion; national origin or ancestry, physical disability; mental disability or medical condition; marital status; sex or sexual orientation; age, with respect to persons over the age of 40; and pregnancy, childbirth, or related medical conditions.

Test Preparation: Study guides and other test preparation resources may be accessed through the Department of Human Resources website at: <http://hr.lacounty.gov>. Additional test preparation resources may be listed on the job posting.

Accreditation Information: Accredited institutions are those listed in the publications of regional, national or international accrediting agencies which are accepted by the Department of Human Resources. Publications such as American Universities and Colleges and International Handbook of Universities are acceptable references. Also acceptable, if appropriate, are degrees that have been evaluated and deemed to be equivalent to degrees from United States accredited institutions by an academic credential evaluation agency recognized by The National Association of Credential Evaluation Services or the Association of International Credential Evaluators, Inc. (AICE).

APPLICATIONS MAY BE FILED ONLINE AT:
<http://hr.lacounty.gov>

Position #W2520L
APPLICATION DEVELOPER I
HV

Los Angeles, CA 90010

APPLICATION DEVELOPER I Supplemental Questionnaire

* 1. The information you provide on this supplemental questionnaire will be evaluated and used to determine your eligibility to participate in the next phase of the examination process. Please be as specific as possible and include all information as requested. Comments such as "see resume or application" will not be considered as a response. Please note that all information is subject to verification at any time in the examination and hiring process. Falsification of any information may result in disqualification or dismissal. I understand the above information and instructions.

YES

* 2. Do you possess a Bachelor's from an accredited college or university in the following field of study, Computer Science, Information Systems, Geographical Information Systems (GIS) or a closely related field

Yes No

* 3. If you selected "YES" to the previous question, please indicate the field of study.

* 4. Do you possess Information Technology (IT) related paid or unpaid experience, specifically in computer programming using .NET, JAVA, ColdFusion, COBOL, GIS, or operating systems administration, or database administration, or security administration.

Yes No

* 5. If you answered "YES" to the previous question, please describe your experience. Include the dates of experience, title of position, name of company, salary per week, reference name and phone

number, language/systems used, responsibilities and accomplishments. If you do not possess any related experience in this area, please indicate "N/A" in the space below.

- * 6. Have you successfully completed course(s) from a four year accredited college or university in Microsoft .NET, JAVA, ColdFusion, COBOL, GIS, or operating systems administration, or database administration, or security administration.

Yes No

- * 7. If you answered "YES" to the previous question, please provide the name of college or university, course name, date(s) course(s) completed, number of units earned, outcome and accomplishments. If you have any completed course(s), please indicate "N/A" in the space below.

- * 8. Do you possess leadership experience as evidenced by holding an office or position in any clubs, groups, or organizations?

Yes No

- * 9. If you answered "YES" to the previous question, please describe your experience. Include the dates of leadership role, title of position, name of organization, reference name and phone number, responsibilities and accomplishments. If you do not possess any related experience in this area, please indicate "N/A" in the space below.

- * Required Question