

Bulletin Number	49001BR
Type of Recruitment	Open Competitive Job Opportunity
Department	Internal Services
Position Title	SIGN PAINTER
Exam Number	W6976C
Filing Type	Standard
Filing Start Date	02/03/2015
Filing End Date	02/19/2015
Filing End Time	5:00 pm PST
Salary Type	Monthly
Salary Minimum	\$4,719.08
Salary Maximum	\$4,719.08
Benefits Information	<p>Represented Employees</p> <ul style="list-style-type: none"> • Cafeteria Benefit Plan • Contributory Defined Benefit Retirement Plan • Matched Deferred Compensation & Thrift Plans • 11 Paid Holidays • Generous Vacation and Sick Leave Benefits • Flexible Work Schedules
Position/Program Information	Performs journey-level sign painting work. Positions allocable to this class typically report to a Senior Sign Painter or other supervisory craft or maintenance manager and may work independently in the design, layout, and fabrication of signs and posters. Incumbents must exercise a knowledge of graphic design software, plotters, and other computerized graphic design equipment to produce signs, banners, stencils, patterns, decals, and other items
Essential Job Functions	<p>Designs, paints, and lays signs, and posters using graphic design software and plotters.</p> <p>Completes various types and styles of lettering by hand including shaded lettering and the use of gold, silver, and aluminum leaf.</p> <p>Prepares various types of surfaces for sign painting including wood, metal, glass, concrete, and stucco.</p> <p>Matches colors and mixes paints and other materials used.</p> <p>Cuts stencils and uses them in the reproduction of signs.</p> <p>Fabricates signs by cutting letters and symbols out of reflective material or precut letters and placing self-adhesive sheeting onto aluminum blanks and laminating the completed signs.</p> <p>Estimates the amount of materials required, and maintains work records including computerized work measurement and accounting systems.</p> <p>Performs work in a shop or in the field.</p> <p>Drives a vehicle to and from work sites in order to perform job-related essential functions.</p> <p>Works from a swinging stage to paint signs on sides of buildings.</p> <p>Supervises and/or leads subordinate workers involved in sign making and other painting duties as needed.</p>
Requirements	<p>SELECTION REQUIREMENTS: Six years' sign painting experience including the preparation of surfaces, design, layout, and gold or silver leaf lettering, one year of which must have been at the journey-level.*</p> <p>Vision: Keen color perception.</p>
Physical Class	Physical Class III – Moderate: Includes standing or walking most of the time, with bending, stooping, squatting, twisting, and reaching; includes working on irregular surfaces, occasionally lifting objects weighting over 25 pounds, and frequent lifting of 10-25 pounds.

License(s) Required A valid California Class C Driver License is required to perform job-related essential functions.

Special Requirement Information *Journey-level is defined as performing with fairly significant freedom from day-to-day supervision and need little or no guidance on such matters as selecting appropriate problem-solving methods and techniques, locating appropriate regulations, or applying proper procedures to carry out work.

Driving Record: Successful applicants for this position will be required to obtain a copy of his/her driving record from the California State Department of Motor Vehicles before being appointed. A copy of your driving record must be presented at the time of your appointment. License must not be suspended, restricted, or revoked. AN APPLICANT WHOSE DRIVING RECORD SHOWS FOUR OR MORE MOVING VIOLATIONS WITHIN THE LAST TWO YEARS WILL NOT BE APPOINTED.

Examination Content This examination consists of an interview weighted 100%. The interview will evaluate the candidate's training, experience, personal fitness, and general ability to perform the duties of this position. Candidates must achieve a passing score of 70% or higher on the examination in order to be placed on the eligible list.

Special Information A thorough background investigation (including fingerprint search and reference verification) will be required of candidates. Candidates who are found to be unsuitable for employment as a **Sign Painter** will be removed from the certification list pursuant to Civil Service Rule 6.04.

DISQUALIFYING FACTORS INCLUDE, BUT ARE NOT LIMITED TO:

- Felony convictions
- Certain job-related misdemeanor convictions
- Certain serious traffic convictions or patterns of traffic violations (e.g., 4 or more moving violations within the past 2 years, failure to appear, at-fault accidents and driving under the influence).
- Illegal use of certain controlled substances.
- Poor employment history.

Vacancy Information The resulting eligible list for this examination will be used to fill vacancies in the Internal Services Department, Facilities Operations Service located at 1102 N. Eastern Ave., Los Angeles, CA 90063.

Eligibility Information The names of candidates receiving a passing grade in the examination will be placed on the eligible list in the order of their score group for a period of twelve (12) months following the date of promulgation. **PASSING THIS EXAMINATION AND BEING PLACED ON THE ELIGIBLE LIST DO NOT GUARANTEE AN OFFER OF EMPLOYMENT.**

Available Shift Any

Application and Filing Information **APPLICATIONS MUST BE FILED ONLINE ONLY. APPLICATIONS SUBMITTED BY U.S. MAIL, FAX, OR IN PERSON WILL NOT BE ACCEPTED.**

All applicants are required to submit a standard Los Angeles County Employment Application online (via electronic submission only). Facsimile and hardcopy applications will not be accepted.

Fill out your application completely. Provide any relevant education, training, and experience in the spaces provided so we can evaluate your qualifications for the job.

ALL INFORMATION IS SUBJECT TO VERIFICATION

We may reject your application at any time during selection process.

FILING ONLINE

You **MUST** apply online by going to the following link so you can track the status of your application and get notified of your progress by email:

https://sjobs.brassring.com/11033/asp/tg/cim_home.asp?PartnerId=25082&SiteId=5045

We must receive your application by 5:00 p.m. Pacific Standard Time, on the last day of filing.

NOTE: NO ATTACHMENTS MAY BE APPENDED TO YOUR ON-LINE APPLICATION ONCE YOU PRESS "SUBMIT." To avoid your application rejected as incomplete, have **ALL** required documents (i.e., Supplemental Questionnaire, Degree, Official Transcripts, etc.) uploaded as attachments **BEFORE** submitting your on-line application.

If you are unable to attach required documents, you may fax them to (323) 780-9006 within fifteen (15) calendar days of filing.

All applicants must enter a valid social security number at the time of filing. Entering anything other than a valid social security (i.e., 000-00-0000, 111-11-1111, etc.) will result in an automatic rejection of your application.

For candidates who may not have regular access to a computer or the internet, applications can be completed on computers at public libraries throughout Los Angeles County.

All applicants must file their application online using their own user ID and password. Using a family member or friend's user ID and password may erase a candidate's original application record.

The acceptance of your standard Los Angeles County Employment Application depends on whether you have clearly shown that you meet all of the Requirements. **Completely and correctly fill out every portion of your application to receive credit for all relevant experience, education or training according to the Requirements.** Fully address any desirable qualifications that you meet, if applicable. **INCOMPLETE OR INACCURATE APPLICATIONS, OR THOSE LACKING REQUIRED DOCUMENTATION, MAY BE REJECTED AT ANY STAGE OF THE SELECTION PROCESS.**

County of Los
Angeles
Information

View details regarding Employment Eligibility Information, Social Security Act of 2004, Records of Convictions, Veterans Preference Credit, Los Angeles County Child Support Compliance Program, Americans with Disabilities Act of 1990 and the California Fair Employment and Housing Act by clicking on the link below:

[COUNTY OF LOS ANGELES BULLETIN INFORMATION](#)

OR

Visit <http://hr.lacounty.gov> to view the above information. Click on Job Info Center Tab, and then click on County of Los Angeles Bulletin Information link under Some helpful links section.

Equal Employment Opportunity: It is the policy of the County of Los Angeles to provide equal employment opportunity for all qualified persons, regardless of race, religion, sex, national origin, age, sexual orientation, or disability.

All positions are open to qualified men and women pursuant to the Americans with Disabilities Act of 1990 and the California Fair Employment and Housing Act.

The County will make reasonable accommodations.

Department Contact Name	Chhomneary Ros
Department Contact Phone	(323) 881-3670
Department Contact Email	cros@isd.lacounty.gov
ADA Coordinator Phone	(323) 267-2432
Teletype Phone	(800) 897-0077
California Relay Services Phone	(800) 735-2922
Alternate TTY Phone	(800) 899-4099
Job Field	Building Crafts/Facilities Maintenance
Job Type	Skilled Craft Workers